

## I.M.S.A. British Columbia Section Section Executive Business Meeting

Fall Technical Sessions – Executive Inn (North Road)  
October 30, 2018

### **Executive Attendees:**

#### In Attendance:

Larry Parks Paul Sung Joseph Quan Graeme Kraft Justin Hall Erik Berg  
Craig Mackenzie Jon Shergold Terry Wilson Mitch Stripp Dennis Galisky Atif Khan  
Tina O’Conner

### **Previous Minutes**

Approved Minutes from previous meeting of October 10, 2018 were reviewed and approved. Larry will email out the PDF version with these minutes.

### **Correspondence**

1. Graeme responded with our .org email address to the query from International on Webmail Access (email of Oct 10, 2018).

### **Newsletter:**

1. Fall 2018 issue of the Newsletter has been issued and mailed. Extra copies are printed for the Fall Tech Sessions today.
2. Included the announcement for the IES (Oct 29<sup>th</sup> lighting seminars).

### **Web Site:**

1. Link for the Meet & Greet was not working properly, but was corrected before late Monday.
2. Lots of discussion on the feasibility and approach to having a rotating banner advert for product specific info from our approved advertisers. Atif and Tina will consider options and present to the Exec for consideration. They expect to have some samples within the next few weeks.

### **Treasurer:**

1. Bank statement was reviewed, new chqs are coming in for the Fall Sessions and expenses are to be tallied for today's sessions and certification course.
2. Craig had not been able to arrange the meeting with the Accountant. Payments have been made to CRA, etc. and sorted out the books.
3. Carry-over -- Larry and Paul talked about converting our accounting Simply Accounting or Quickbooks or other -- as opposed to the spreadsheet method we currently use. Paul has been checking into options including some free on-line offerings. Something may get presented in the near future on that.

### **Certification:**

1. Fall Certifications were held are: RW1 (17 people), S&M (13 people). Pending over next few days are TS Inspect (7 people), Oct WZ (9 people).
2. S&M 2 – (10 people) possible for Nov 19<sup>th</sup> (approx) - to be held in Langley (4 days (2 for each Signs and then Markings) Jon sorting it out).
3. More discussion around possible Special Education courses in the spring – as opposed to the Spring Tech Sessions/Booths. Larry will lead in getting together some ideas and Special Education content agendas for the Exec discussion, etc. in the next couple of months.

**Fall Trade Show:**

1. Today's Trade show count was with a Full house of 40+booths, 10 coffees and 7 lunches.
2. Tech Sessions: have been well attended.
3. Meet & Greet – went well last night at the TapHouse Grill and had 32 people attending.

**Other Business:**

1. Carry Over: 2019 dates ... we are looking at only having a Fall Session - larger and more extensive possible 2 day -- possible using Exhibition Site or similar. Larry, Craig and Paul will check into feasibility. This is not fully decided at this point, other than there will only be the one "FALL" Trade Show in 2019.

**SPECIAL NOTE: Post the formal Exec meeting a separate meeting was held to address the Society Act and our updated "Constitution" – the revised document was accepted/passed by the attending Members. It will now be submitted to the Provincial Government.**

Meeting Adjourned.

Minutes recorded by Larry Parks

**Next Meeting: December 12, 2018**

@ Lunch meeting – late afternoon most likely at Sammy J Peppers on Lougheed Hwy across from IKEA in Coquitlam