

I.M.S.A. British Columbia Section Section Executive Business Meeting

GNEC Office
June 13, 2018

Executive Attendees:

In Attendance:

Larry Parks Joseph Quan Mitch Stripp Graeme Kraft Paul Sung Justin Hall
Craig Mackenzie

By Phone: Ed Jantzen Dennis Galisky

Previous Minutes

Approved Minutes from previous meeting of April 24, 2018 were not reviewed – not prepared yet.

Correspondence

1. Graeme reviewed the email stream regarding the issue with processing Invoices from International for Certification. Central Email BC Section address is being forwarded to others in the section to IMSABC.CA. Implications to renewals is significant. BC Section will sit down with International to try to resolve it with them.
2. Email regarding Don Fullerton as the “Interim” Executive Director - due to Doug Akins departure.
3. Discussion was undertaken regarding the EU - GDPR deadline and its impact on IMSA BC Section and customer data access. On-going investigation in this regard.
4. Request from Northwest Section for some Moderator assistance. Jon is now down in Bellingham as a moderator this week.

Newsletter:

1. Next edition of the Newsletter is expected to be issued next week.

Web Site:

1. Opening up for fall tech session vendor registrations and listing of TBAs for Certification Courses.
2. Carry-over -- Lots of discussion on the feasibility and approach to having a rotating banner advert for product specific info from our approved advertisers. Atif and Tina will consider options and present to the Exec for consideration.
3. Carry-over -- Further discussion on finalizing changes to the WEB Hosting for the IMSA BC Section site needs to be undertaken – Atif and Graeme have had discussions Graeme has been looking into options for our Website using JOOMLA and other possible options including the International offerings.

Treasurer:

1. Bank balance was reviewed.
2. Larry needs to go into the bank and sort out getting some more cheques ... due to Bank not letting Craig request any items, etc.

3. Carry-over -- Larry and Paul talked about converting our accounting Simply Accounting or Quickbooks or other -- as opposed to the spreadsheet method we currently use. Paul has been checking into options including some free on-line offerings. Something may get presented in the near future on that.

Certification:

1. Spring AGM Certifications were: TS1 (18 people) and TS2 (18 people), with some renewals.
2. Carry-on -- A discussion around some Special Education Sessions was brought up again (maybe a sit down committee at the Spring AGM day) – Larry suggested that the Executive ask around during the Spring Sessions to get ideas from members in attendance:
 - a. Traffic Signal 101
 - b. Data Management
 - c. TMC Tours around the Lower Mainland
3. Fall Tech Session related Certification course are being considered are: WZ RL TSInsp S and/or M2.
4. Jon would be moderating the S and M 2 in the fall. He would still need to take the updated courses on these as well as soon as possible.
5. BC Exec authorized stipend to Jon for his efforts on sort out the certifications course testing, etc.

Other Business:

1. Carry Over: - Graeme: Updated us on the changes to the BC Section By-laws to meet the Society Transition (from IMSA BC Section), there is a deadline for the revised by-laws for the Section. 1st up is the need for 4 Amendment Resolutions (1 - must be defined as a “members funded society”. 2 - change our constitution to a newer format/definition; 3 - revise the by-laws; 4 - complete the transition before Nov 28, 2018). Paul, Larry and Graeme have drafted the by-law mods required --- to now be presented to the Exec for a pre-review before discussed in public at the Spring/AGM for member knowledge of pending special fall meeting on this. So as of now, an early fall “special meeting” is proposed for membership interaction and approval.
2. International Conference (July 25 to 31) in Orlando, planning to attend at this time are: Craig, Graeme, Joseph, Larry (?), Ed, Dennis, Paul, Jon (?). Discussion on the higher costs per person this year were undertaken – with consideration of ways to reduce costs, etc.
3. Fall Tech Sessions will be held on October 30. Certification courses will be arranged around then.
4. 2019 dates ... after discussion we are looking at only having a Fall Session - larger and more extensive 2 day -- possible using Exhibition Site or similar. Larry, Craig and Paul will check into feasibility.
- 5.

Meeting Adjourned.

Minutes recorded by Larry Parks

Next Meeting: Sept 14, 2018

@ GNEC Burnaby Office, 15:00