

I.M.S.A. British Columbia Section Section Executive Business Meeting

Executive Inn – North Road – Noon
November 7, 2017

Executive Attendees:

In Attendance:

Larry Parks	Graeme Kraft	Erik Berg	Craig Mackenzie	Terry Wilson
Atif Khan	Ed Jantzen	Joseph Quan	Dennis Galisky	Paul Sung
Tina O'Connor	Brian Olsen	Jon Shergold		

Previous Minutes

Approved Minutes from previous meeting of Oct 11, 2017, 1st, by Ed, 2nd Graeme

Correspondence

1. Larry mentioned that the By-laws and the update to the BC Registry need to be addressed, Graeme will re-initiate getting people together to wrap this up.
2. Larry also mentioned that the RBC bank needs him and others with signing authority to come in and re-confirm signatures and identification, etc.

Newsletter:

1. Next newsletter was issued 3 weeks ago.
2. Erik will be preparing the frontpage notice for the Winter edition.
3. Dec 10th or so is projected issuance date for next newsletter.
4. Advertisers are all paid up.

Web Site:

1. Site was kept up to date or the Fall Tech Sessions.
2. Minor overall site cleanup could be done.
3. Coquitlam Job Posting will be added.
4. Registration process went well through the website – got several positive comments.
5. Domain name (old site) will be maintained for a while longer.
6. Possible change to be considered for out main Email Address.
7. Lots of discussion on the feasibility and approach to having a rotating banner advert for product specific info from our approved advertisers. Atif and Tina will consider options and present to the Exec for consideration.
8. Further discussion on finalizing changes to the WEB Hosting for the IMSA BC Section site needs to be undertaken – Atif and Graeme to approach the subject early in the new year.
- 9.

Treasurer:

1. Bank balance was reviewed.
2. Annual review was in line with expectations
3. Craig has a meeting with the Accountant in a couple weeks (re: GST and other items).

Certification:

1. 2 sessions were held with 10 attending each.
2. TS-1 is scheduled for Nov 16-17, 2017 in Victoria, Dennis is moderating (18 registered).
3. A discussion around some Special Education Sessions was brought up again:
 - a. Traffic Signal 101
 - b. Data Management
 - c. TMC Tours around the Lower Mainland

Fall Tech Session

1. Underway today.
2. No early (last night) setup was available ... several people complained about this.
3. 38 booths 8 Coffee and 5 Lunch.
4. It was noted that there were a number of new Vendors that registered for booths this time around.
5. Meet & Greet held last night had 32 people attend.

Other Business:

1. Graeme updated us on the Signs and Markings (no audio) issues and the Canadian concerns moving forward. Graeme will be following up further with Cory and keeping us posted.
2. It was agreed upon to pay for some time for Jon to address Canadian concerns with the current program and the exams, etc.
3. Exec decided to continue down the path of issuing a Survey of the membership to see what/if they are interested in attending a IMSA BC Social Event of some type (dinner cruise, ball game, etc.).
4. 2018 – Event Dates: Spring AGM (April 24; Fall Tech Sessions Oct 30)

Meeting Adjourned.

Minutes recorded by Larry Parks

Next Meeting: Dec 2017 Lunch Meeting (Somewhere)