

## I.M.S.A. British Columbia Section Section Executive Business Meeting

GNEC Office 15:00 hrs  
October 11, 2017

### **Executive Attendees:**

#### In Attendance:

Larry Parks      Graeme Kraft      Erik Berg      Craig Mackenzie  
Mitch Stripp

Phone: Ed Jantzen      Joseph Quan      Dennis Galisky      Paul Sung

### **Previous Minutes**

Approved Minutes from previous meeting of Sept 13, 2017, 1<sup>st</sup>, by Ed, 2<sup>nd</sup> Graeme

### **Correspondence**

1. Emails from IMSA International regarding the new process associated with Exam submission (worksheet) and the auto-invoicing from International.
2. Email was sent around regarding canceling of the Signs and Marking Level 1 due to lack of Moderator (and lack of adequacy of program at this time). Note: this is the 1st one that does not have any audio track.

### **Newsletter:**

1. Next newsletter was issued in October.
2. Newsletter to include a special ½ page or so, advert for the joint seminar with IES for Nov 6 ( day before Fall Tech Session).
3. Should be getting chq from Econolite for their advert.

### **Web Site:**

1. Graeme has started on the “TO DO” list for web site work and things that we need to address to keep it relevant, etc. Graeme will organize a meeting specifically to address this and other web site issues – he will send a notice.
2. Square system via website worked out quite well.

### **Treasurer:**

1. Bank balance was reviewed.

### **Certification:**

1. Roadway Ltg 1 (small #), Traffic Signal Inspector (small #), and Work Zone are all being held around Tech Session time.
2. TS-1 is scheduled for Nov 16-17, 2017 in Victoria.
3. Full registration is available on line.

**Fall Tech Session**

1. Date is set for Tuesday Nov. 7<sup>th</sup>, 2017.
2. It is noted that ITS World Congress is in Montreal at end of October (Oct. 29-Nov. 2<sup>nd</sup>) so we may have a conflict mainly from a vendor standpoint.
3. 35 booths 6 Coffee and 5 Lunch registered for IMSA BC Fall Tech Sessions so far.
4. Tech Sessions are full.
5. New registration (on line) is working well.

**Other Business:**

1. Graeme asked that we fund ( say 2 days of Moderator Fee) Jon so he could dedicate time (couple days) to resolve the situation/condition of the Signs and Markings Level 1 course material -- so we can make it proper for our Section use. Deliverable would be a list of “Canadian” exam and overall content issues. -- Decision was to have Graeme talk to Cory to prepare an email/letter to Jeff (International) to address the concerns and issues BEFORE we take any BC Section efforts, etc.
2. Exec decided to continue down the path of issuing a Survey of the membership to see what/if they are interested in attending a IMSA BC Social Event of some type (dinner cruise, ball game, etc.).

Meeting Adjourned.

Minutes recorded by Larry Parks

**Next Meeting: Nov 7, 2017 Noon – Tech Sessions**