

I.M.S.A. British Columbia Section Section Executive Business Meeting

GNEC Office 15:00 hrs
September 13, 2017

Executive Attendees:

In Attendance:

Larry Parks Ed Jantzen Joseph Quan Craig Mackenzie Graeme Kraft Atif Khan
Mitch Stripp Erik Berg

Phone: Lynn Asselin (Holophane Ltg)

Previous Minutes

Approved Minutes from previous meeting of June 14, 2017, 1st, by Erik, 2nd Graeme

Correspondence

1. Email regarding joint seminar with IES for Nov 6 (day before Fall Tech Session).
2. Email from Doug Aiken on the International Web Hosting options.
3. Bank balance was passed around for review.
4. International notified us the Certification funds that historically accompanied the test forms, etc are no longer required -- they will bill us after receipt of the Cert Exams, etc.
5. New International AMS is now on line.

Newsletter:

1. Next newsletter will be issued end of September.
2. Newsletter to include a special ½ page or so, advert for the joint seminar with IES for Nov 6 (day before Fall Tech Session).

Web Site:

1. Graeme has started on the “TO DO” list for web site work and things that we need to address to keep it relevant, etc. Graeme will organize a meeting specifically to address this and other web site issues – he will send a notice.
2. Square now has a 3 step email receipt of order process - lots of emails. We are using their on-line “Store” process.

Treasurer:

1. Bank balance was reviewed.
2. GST is done in installments.

Certification:

1. Roadway Ltg 1 and Traffic Signal Inspector, Work Zone, Signs and Markings 1, are all being held around Tech Session time.
2. TS-1 is scheduled for Nov 16-17, 2017 in Victoria.
3. Email was sent out to all people on the “waiting list” to notify them.

4. Full registration is available on line.

IMSA International Conference (July – Arizona)

1. In attendance at the International Conference were: Joseph, Mitch, Graeme, Craig, Atif, Dennis, Jon.
2. Survey has been issued for feedback to International.

Fall Tech Session

1. Date is set for Tuesday Nov. 7th, 2017.
2. It is noted that ITS World Congress is in Montreal at end of October (Oct. 29-Nov. 2nd) so we may have a conflict mainly from a vendor standpoint.
3. 13 booths and 1 coffee registered for IMSA BC Fall Tech Sessions so far.
4. Tech Sessions are full.
5. New registration (on line) is working well.

Other Business:

1. Exec decided to continue down the path of issuing a Survey of the membership to see what/if they are interested in attending a IMSA BC Social Event of some type (dinner cruise, ball game, etc.).
2. Results from Society Meeting to be discussed further at next meeting (attendees were: Graeme, Craig, Paul, Brian).

Meeting Adjourned.

Minutes recorded by Larry Parks

Next Meeting: October 11, 2017 15:00 hrs – GNEC Offices