

# I.M.S.A. British Columbia Section Business Meeting

GNEC Offices  
Sept 10, 2014 @ 15:00

## **Executive Attendees:**

### In Attendance:

Graeme Kraft    Joseph Quan    Craig MacKenzie    Larry Parks    Mitch Stripp  
Ed Jantzen    Erik Berg    Brian Olsen

### On Phone:

Dennis Galisky

## **Previous Minutes**

Approved Minutes from previous meeting from the June 11, 2014. 1<sup>st</sup>, by Mitch, 2<sup>nd</sup> Joseph

## **Correspondence**

1. Letter from Cooperators Insurance – D&O update required.
2. Letter from IMSA International regarding the Newark office was closed per mid June.
3. Letter from IMSA International regarding list of new Contact persons at the International.
4. Email from Interprovincial asking about the rate increase for the Fall Tech Sessions – response has been issued by Paul.
5. Michael Volling had to decline our invitation to attend our fall sessions.

## **Newsletter:**

1. Fall DRAFT was released today and was discussed.
2. Email spam list is reduced from 808 to 284 – due to requested confirmation responses requirements.
3. Future list expansion means that anyone that signs up needs to be “invited” and respond accordingly.

## **Web Site:**

1. Still pending answers from Atif – per previous demonstration and minutes.

## **Treasurer:**

1. Current balance: approx. \$45k.
2. Several Vendors still have not paid yet for the Spring Tech Sessions – Craig is following up.
3. Fall session chqs are coming in.
4. Payouts for IMSA members at International Conf to be processed yet.
5. Paul had purchased the Laptop, Craig had reimbursed him.

**Certification:**

1. There is a TS2 course scheduled for Oct 24-25 in Nanaimo (Raylec).
2. Registration invites were sent out for possible courses as part of the Fall Session – limited responses to date though.
3. International Conference news re: Certification:
  - a. Sections may have more fluent access to data (Certifications info) with new software at International.
  - b. Most Cert courses have stalled during xfer to Florida.
  - c. Open forum was well attended and interactive.
4. Canadian Certification met, nothing significant from discussions.

**Fall Technical Sessions:**

1. Scheduled for Tuesday November 4, 2014.
2. Vendor registration was started early with several responding already
3. As of to date, we have 16 booths, 3 coffee and 1 lunch sponsors
4. We have 3 Tech Sessions so far – feelers are out for more.
5. Banners have been prepared and Graham showed us them. Final cost was: \$850
6. ?? booking of Hotel – Foggy Dew for reception.

**New Business**

1. International Conference – summary:
  - a. Delegate’s mtg was relatively uneventful.
  - b. Board/Delegate mtg – temp IMSA International facility (2 yr lease for now) may evolve into a “owned” building in future.
  - c. IMSA has rented a small office space with ITE in Washington DC to get closer access to Gov projects, funding, etc.
  - d. Next year’s International is in New Orleans, late August.
  - e. General comment is that the Conference was well organized by the new International staff.
2. TAC Conference – no one is being sent from our Section – we had co-funded the booth.
3. Mitch: We are setup for credit cards (Ability to issue an invoice via email with a link to pay via credit card. As well as take payment directly (with or without the card) – this will be set up for the Fall Tech Session.
4. Night-before access to the ballroom is only going to be available if no one else has booked it.

No other business was discussed.

Minutes recorded by Larry Parks

**NEXT MEETING:** October 9, 2014, GNEC Boardroom 15:00hrs